

# Microsoft Office SharePoint Server 2007



All workers need a consistent place to access information in a structured manner, as well as an easy way to collaborate with their colleagues. Intranet portals, such as Microsoft Office SharePoint Server (MOSS), have become the place where information is best organized and accessed.

## About VLSystems

VLSystems, founded in Irvine, Calif. in 1978, is a Cisco Advanced Security Specialized partner and a Microsoft Gold Certified partner specializing in secure information solutions involving Cisco LAN/WAN, data center and security, Microsoft advanced infrastructure, SharePoint Portal Server, workflow and collaboration, and managed services.

To arrange a private consultation, contact us at (949) 660-8855 or (800) 542-5050.

## Overview

MOSS is an out-of-the-box software solution that allows VLSystems' engineers to configure and customize a structured intranet or extranet site to meet your company's unique needs. With MOSS, you can provide a single point of access for organizational, departmental or team information. Plus, users can take advantage of the powerful functionality of supporting tools, including an information database, a powerful search engine and comprehensive document-management functionality.

Built on the Windows SharePoint Services engine, MOSS is based on three Microsoft foundation technologies — .NET, Windows Server and SQL — to ensure longevity and a smooth growth path. It is enterprise-scalable and can be integrated with Microsoft domain security.

Use MOSS to:

- **Access organization- or department-wide information, such as HR records, accounting data and reports**
- **Find, share and publish information easily**
- **Build special-purpose intranets for teams**
- **Display mission-critical tables and charts**
- **Work outside the office using a browser-based interface**

Because the MOSS portal is composed of Web Parts, VLSystems can easily tailor it to your organization's specific requirements for maximum benefit. Web Part technology also enables you to manage common resources, such as your contacts, calendars and messages.

## Integrated Document Management

MOSS allows users to save and check documents in the document store and also capture business-relevant meta-data, including document type, use, author and department. Integrated approval routing lets users track changes through multiple drafts as a document is edited, reviewed and approved. Final documents can be published on the intranet dashboard site for public viewing.



Document-management features include:

- **Versioning, locking and publishing**
- **Individual document collaboration and discussion, including profiling, lifecycle management and browser-based document management**
- **Easy-to-use tools and features that integrate with Microsoft Office and Microsoft Windows Explorer**
- **Customizable subscription service that provides automatic notification when changes occur**

## Scalable Enterprise Search

This MOSS functionality allows you to:

- **Locate information in different file formats and storage locations, e.g., documents on file servers, HTML pages on web servers and e-mail on messaging servers**
- **Use Microsoft's robust search technologies with powerful indexing tools**
- **Search existing, traditional file structure as well as information archived in the SharePoint data store**
- **Create categories for organizing documents**
- **Store meta-data with documents to assist with searches**

## Services

As a Microsoft Gold Certified Partner with competencies in Information Worker Solutions and Advanced Infrastructure Solutions, VLSystems is the ideal partner for developing, installing and maintaining your MOSS solution. Our team of expert software developers, systems engineers and business analysts can help you substantially cut the deployment time for your intranet and achieve more effective results. Services include:

- **Analysis of your organizational and departmental needs**
- **Document-management structure creation**
- **Rollout strategy planning**
- **Web Parts technology expertise to display real-time data from existing business systems**
- **Graphic design**
- **User, content manager and administrator training**